Center for Student Involvement
Winter Quarter Workshops

Interested in learning new knowledge and skills to become a better leader in your student organization?

TOPIC WORKSHOPS:

**Funding Your Student Org**
Friday, January 24
1:00-2:00pm
Fielder Room, 2nd Floor MU

**On-campus Reservation Process**
Tuesday, January 28
2:00-3:00pm
Smith Room, 2nd Floor MU

**Generating Momentum**
Tuesday, January 28
5:30am-6:30pm
Smith Room, 2nd Floor MU

**Passing the Torch: Officer Transition**
Wednesday, February 5
4:30-5:30pm
Fielder Room, 2nd Floor MU

**Confidence to Handle Group Conflict**
Thursday, February 6
5:00-6:00pm
Smith Room, 2nd Floor MU

**Don’t Stress Over Group Stress: Understanding & Managing**
Tuesday, February 11
4:00-5:00pm
Fielder Room, 2nd Floor MU

**10 Steps to Event Planning**
Thursday, February 20
12:00-1:00pm
Smith Room, 2nd Floor MU

**Money Matters: Managing & Maximizing Your Resources**
Tuesday, February 25
5:30pm-6:30pm
Smith Room, 2nd Floor MU

**Risky Business: Understanding Responsibilities and Liability as a Student Organization Leader**
Wednesday, February 26
2:10-3:00pm
DeCarli Room, 2nd Floor MU

**Including Diverse Perspectives in Your Student Organization**
Thursday, March 6
4:00pm-5:00pm
Smith Room, 2nd Floor MU

**Don’t Stress Over Group Stress: Understanding & Managing**
Tuesday, February 11
4:00-5:00pm
Fielder Room, 2nd Floor MU

Developing Your Student Organization Drop-in Session

Bring your questions regarding running meetings, motivating your group, event planning, fundraising, reservations, OrgSync, policies and procedures, posting and anything else related to the operation and success of your group.

**Thursday, January 23**
1:00-2:00pm
Smith Room, 2nd Floor MU

**Thursday, January 30**
6:00-7:00pm
Smith Room, 2nd Floor MU

**Friday, February 21**
1:00-2:00pm
Smith Room, 2nd Floor MU

OrgSync Student Leader Training

This training is for student leaders who are new to the system or for anyone that would like to brush up on their OrgSync knowledge. In this training we will cover the Community Home, Portal settings and modules, the Personal Navigation Toolbar and how to use it for your student organization.

**Friday, January 24**
12:00—1:00pm
Fielder, 2nd Floor MU

**Monday, February 10**
2:00-3:00pm
Fielder, 2nd Floor MU

**Monday, March 3**
2:00-3:00pm
Fielder, 2nd Floor MU
Funding Your Student Org  
Friday, January 24  
Learn about strategies, resources, and opportunities at UC Davis to fund your student organizations events and initiatives! This workshop will provide you with the tools you need to maximize your financial opportunities at UC Davis.

On-campus Reservation Process  
Tuesday, January 28  
Confused about making on-campus reservations? Learn procedures to help you simplify the reservation and special event approval process.

Generating Momentum  
Tuesday, January 28  
Does your group need a pick me up? Are you looking for ways to motivate your group to start Winter Quarter on a high note? Come to this workshop to learn the benefits of keeping your members motivated, who’s responsible for doing the motivating, and some fun tips and ideas on how to motivate on a budget!

Passing the Torch: Officer Transition  
Wednesday, February 5  
Is your organization being challenged because you have to start all over again with each ‘changing of the guard’? Implementing an effective officer transition program for your student organization is a critical responsibility of outgoing leadership. Learn strategies that will ensure future success for your organization.

Confidence to Handle Group Conflict  
Thursday, February 6  
This workshop will focus on strategies to apply critical thinking and active listening to address group and individual conflicts. We will discuss strategies to have difficult conversations, practice perspective-taking, and explore the value of “listening to understand”, as opposed to “listening to respond”. Come learn more about your personal conflict style and the different styles that may exist in your group.

Don’t Stress Over Group Stress: Understanding & Managing  
Tuesday, February 11  
College can be a time of high stress. Depending on how you and your group members understand and manage stress, it can negatively or positively affect your well-being as well as the prosperity of your student group. During this workshop, you will better understand individual and group approaches to stress and will learn skills to identify and manage how you, your group members, and your group can better manage stress.

10 Steps to Event Planning  
Thursday, February 20  
Have a part in planning an event this year for your organization? No matter how large or small the event may be, the planning process can seem daunting. Come to this workshop to learn 10 easy steps to event planning and get tools to help with the process.

Money Matters: Managing & Maximizing Your Resources  
Tuesday, February 25  
This workshop provides participants with an overview of the financial responsibilities of student organizations, and how these should be managed. This workshop will provide student leaders with the tools to successfully navigate organization finances. Topics of discussion will include general banking tips, process for establishing and maintaining organizational accounts Agency Accounts and relevant fund-raising policies. This workshop is highly recommended for newly elected financial officers.

Risky Business: Understanding Responsibilities and Liability as a Student Organization Leader  
Wednesday, February 26  
This workshop will examine potential risks involved in student organization activities, review proactive and corrective action steps to reduce risk, and consider personal and organizational liability if something goes wrong.

Including Diverse Perspectives in Your Student Organization  
Thursday, March 6  
This workshop will provide a space to conceptualize and strategize ways in which you can build an inclusive and diverse student organization that celebrates different perspectives. Incorporate the Principals of Community into the mission of your organization, while learning how you can empower every member of your group to make their voice heard.

Register online at 
http://csi.ucdavis.edu/leadership/leadership-workshops