## Grant Application Intake Checklist

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Applicant Initials</th>
<th>CFC Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td>The person who filled out the grant and is attending this grant application intake interview is either the President or Treasurer of this Registered Student Organization.</td>
<td>.false</td>
<td>true</td>
</tr>
<tr>
<td>This undergraduate student organization is currently registered with the Center for Student Involvement.</td>
<td>.false</td>
<td>true</td>
</tr>
<tr>
<td>Either the President or Treasurer has completed the online or the in-person CFC workshop for this Registered Student Organization.</td>
<td>.false</td>
<td>true</td>
</tr>
</tbody>
</table>

### Confirmation of completion of the CFC Workshop for 2014-2015 is attached to this application.

### There is one copy of the grant with all supporting documents (quotes, reservation confirmations, etc.)

### All fundraising and co-sponsorships listed on this grant application are for this specific event only.

### All fundraising and co-sponsorship contributions for this specific event have been factored into this event's budget.

### I am aware that CFC does not fully fund any programs/events/publications etc.

### The activity/event in this grant application is open to all UC Davis students.

### All of the expected expenses for this event are listed in the "line-item detail" section of the CFC grant application.

### Every line-item request has attached quotes that were acquired within the last 60 days (from today's date.)

### If this event requires a facility, the reservation for that facility in my organization's name has been confirmed and is attached.

### If this event includes selling tickets, the UC Davis Box Office quote allowing us to sell tickets has been attached.

*If there is net profit from an event sponsored by CFC, the organization must return the money up to the grant amount given by CFC."

### The organization's total grant requests for 2014-2015 has not exceeded $2,000.

### The CFC grant application is signed by the President or Treasurer of our organization.

I understand that in order to keep any awarded CFC funds, I must meet with the CFC Student Manager within 2 weeks of the funds being awarded, and turn in a finance agreement (signed by all 5 club officers) within 1 week of it being issued by the CFC Student Manager.
### Club Finance Council Program Grant Application 2014-2015

**Today's date:** February 11, 2015  
**Quarter:** Winter 2015

**Officer Responsible for this Application**  
Name  
Phone Number  
Email Address  
Position of Officer: □ President □ Treasurer

### Student Organization Information

<table>
<thead>
<tr>
<th>Name of Student Organization</th>
<th>IGNITE at UC Davis</th>
<th>CSI Mailbox #</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Membership</strong></td>
<td></td>
<td>704</td>
</tr>
<tr>
<td>Freshmen</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Sophomore</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Junior</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Senior</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Non-Student</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>39</td>
<td></td>
</tr>
</tbody>
</table>

**Do you have an agency account with CSI?**  
Yes □ No □  
Agency Account #

### Event Details

1. **Dates, times and location of event/program/publication distribution**  
   - **Date(s):** Saturday, March 7, 2015  
   - **Time(s):** 9am - 3pm  
   - **Location(s):** Faculty Club, UC Berkeley

2. **Name of event/program/publication**  
   - IGNITE Young Women's Leadership Conference

   This event is a daylong conference open to both young men and women that includes: guest speakers, leadership development workshops, networking and internship opportunities, and lunch with female elected officials. Our club believes that it is important to take advantage of such an opportunity to meet and connect with women who are prominent figures in all levels of government. The wisdom imparted by these women during their speeches and conversations over lunch, in addition to the skills gained in leadership development workshops, are extremely valuable for UC Davis undergraduates with an interest in pursuing a career in politics.

3. **Why are you requesting this funding?**  
   - We are requesting funding to cover the $10 per student registration fee for all of our attending members, as well as transportation costs to drive to UC Berkeley in Berkeley, CA.

4. **How will funding for this event/program/publication enhance campus life at UC Davis?**  
   - This conference will enhance campus life because participants will acquire a number of transferrable skills to bring back to the UC Davis community that they can then use in their daily lives as students. For example, leadership and communication abilities, as well as experiences in collaborative groups, will prove to be valuable in students' participation in class group projects, club functions, and employment in both on and off-campus jobs. Participants will be able to share these developed skills with other students and subsequently enhance UC Davis' role in producing future leaders of tomorrow.

5. **Expected attendance, or copies made.**  
   - 20

6. **How is the UC Davis campus community going to benefit from this event/program/activity? And how is it consistent with the Principles of Community?**  
   - The UC Davis campus community will benefit from this conference because it will encourage students to pursue leadership positions in the public sector. The experience will instill the confidence that they can achieve prominent, decision-making professions in the future. The conference is consistent with the Principles of Community because it promotes involvement in students' communities, rejects any sort of discrimination that may hinder involvement in political positions, and celebrates diverse ideas and beliefs along the political spectrum.

7. **How is your organization marketing this event/program/activity to all of UC Davis?**  
   - We will begin by marketing this event to our club email subscribers and then via Facebook. We hope that by sharing the event on Facebook, our members will further spread awareness of the opportunity to other students within their UC Davis networks. Additionally, we will forward...
a summary of the event to specific majors email lists, such as Political Science, Women and Gender Studies, and Community and Regional Development departments. We will contact representatives from each of these fields to request suggestions for additional majors for our club to contact with information regarding this opportunity.

9. List any other organizations, departments or other groups that will be co-sponsoring this event/publication?
   N/A

10. Has your organization been funded by CFC already this year? If so please list the details here.
   No

### Fundraising and Co-sponsorship details

**Please list financial resources you have secured for this specific event (fundraising, co-sponsorships, etc.)**

<table>
<thead>
<tr>
<th>Funding Source (Fundraising or co-sponsor)</th>
<th>Anticipated or completed?</th>
<th>Date (to be) Completed</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Example: Grant from SRRC (Co-Sponsor)</em></td>
<td>Completed</td>
<td>10/2/2014</td>
<td>$100</td>
</tr>
<tr>
<td>Cultivé Frozen Yogurt Fundraiser</td>
<td>Completed</td>
<td>2/5/2015</td>
<td>$89.51</td>
</tr>
<tr>
<td>KetMoRee Fundraiser</td>
<td>Anticipated</td>
<td>2/24/15</td>
<td>~$40.00</td>
</tr>
</tbody>
</table>

**Total**  
~$129.51

8. If you do not plan to have any other fundraising activity, explain why.
   N/A

C. Is there a fee/cost for this event? If yes, how much for students and non-students? (Note: All events that charge a fee must work with the UC Davis Box Office for ticket sales and will be required to report total event cost and all profits to CFC. Events that make a profit will be required to pay the CFC grant back up to the grant amount. Profit made ABOVE the CFC grant amount may be kept by the student organization.)
   No

### Line-Item Detail

**Please attach supporting documents (aka quotes) for each line-item you are requesting CFC funding for.**

<table>
<thead>
<tr>
<th>Line-item</th>
<th>Vendor</th>
<th>$5 request from CFC for line-item</th>
<th>Student Orgs $5 Contribution</th>
<th>Fundraising $5 contribution</th>
<th>Co-sponsorship $5 Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: Guest speaker fee</td>
<td>Keynote Speakers Inc.</td>
<td>$50</td>
<td>$50</td>
<td>$0</td>
<td>$100</td>
</tr>
<tr>
<td>Transportation</td>
<td>Gas Reimbursements</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$129.51</td>
<td>$0</td>
</tr>
<tr>
<td>Participation Fee</td>
<td>IGNITE National</td>
<td>$240.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Total:**  
$240.00  
$0.00  
$129.51  
$0.00

2013.08.12
I am an undergraduate student and I am listed as the president or treasurer of this organization on the CSI registration form. I have attended a CFC workshop. I am liable and accountable for all allocations made as a result of this application for funding from CFC. Failure to follow CFC regulations may subject my academic transcript or registration being placed on hold.

Signature of CFC Board Member

2-11-15
Date
Club Finance Council Online Workshop

Club Finance Council <webmaster@creativemedia.ucdavis.edu> to me

Dear [name] (IGNITE at UC Davis),

Thanks for completing the Club Finance Council workshop! Resources to assist info packet may be found at http://csi.ucdavis.edu/cfc/cfc-workshop-resources

Sabina Chaudhuri
CFC Student Manager
442 Memorial Union
530-754-8738
cfc@ucdavis.edu

OFFICE HOURS:
Wednesday: 12pm-2pm
Thursday: 9am-3pm
Friday: 9am-11am

Lyndon Huling
CFC Program Director
442 Memorial Union
530-752-4910
lahuling@ucdavis.edu

CFC Grant Allocation Intake Interview Dates

October 16, 2014 in Garrison (MU 212) 9-4pm Grant Application Intake #1  
(For events Nov. 1, 2014-Oct. 31, 2015)
November 13, 2014 in Garrison (MU 212) 9-4pm Grant Application Intake #2  
(For events Jan 1, 2015-Oct. 31, 2015)
January 15, 2015 in Garrison (MU 212) 9-4pm Grant Application Intake #3  
(For events Feb. 1, 2015-Oct. 31, 2015)
February 11, 2015 in Garrison (MU 212) 9-4pm Grant Application Intake #4  
(For events Mar. 1, 2015-Oct. 31, 2015)
April 8, 2015 in Garrison (MU 212) 9-4pm Grant Application Intake #5  
(For events May. 1, 2015-Oct. 31, 2015)

2014-2015 CFC Grant Application Review Sessions (Bring your CFC application before you bring it to your interview.)
February 3, 2015

Conference Details

Date: Saturday, March 7, 2015

Location: UC Berkeley Faculty Club, Cal campus

Cost: High School – FREE; College - $10

Anticipated Conference Costs for 24 UC Davis students

24 students * $10 College Registration Fee = $240

For additional questions, please contact IGNITE Director of Programs, Fatimah Simmos

at Fatin

1624 Franklin Street, Suite 1001, Oakland, California 94612