These estimates will vary in their format, and sometimes will even be relayed via email. They must include a confirmation of the reservation and the cost estimate of the space.

To: Kristy Lauron
   Mga Kailigan

Re: Estimated Theater Charges for use of the Brunelle Theater

According to the times and dates submitted to the Davis School District on the facility use application, the estimated cost of rehearsals and performances of the annual Filipino Culture Night at the Brunelle Theater is as follows:

Rehearsals: A total of 22 hours over 3 days @ 60.20/hour - $1324.40
Two 8 hour performance days @ $500 each - $1000
Overtime of 6 hours on performance days @ 77.20/hour = $463.20
Additional use of Lighting sound equipment and extra classroom - $300

Estimated total for theater use: $3087.20

This estimate does not include the damage deposit of $500 or any charges for additional technical labor. It does not include estimated charges for use of the projector.

Thank you,

Kathy Peter
Performing Arts Coordinator
DJUSD
Off-Campus Facility Estimate

BRUNELLE THEATRE LEASE AGREEMENT

2. Schedule:
   - April 27th, 2014: 6pm-Midnight Theater
   - April 28th: 4pm-Midnight Theater
   - April 30th: 4pm-Midnight Theater
   - May 1: 4pm-Midnight (Theater and PA-8)
   - May 2: 4pm-Midnight (Theater and PA-8)
   - May 3: 10am-Midnight (Theater and PA-8)

District policy dictates that a Theatre Operations technician must be present during all times the Theatre is being used. The Theatre Operations technician must not be assigned production duties during performances.

3. Fees:

User hereby agrees to pay all District fees, service costs and equipment rental costs associated with the use of the Theater, for the Performance. Even if not estimated below, District reserves the right to determine minimum staffing for the Performance, including, but not limited to, security guards if necessary. The District may make staffing determinations as necessary, either before or during the run of the Performance. All staffing shall be at the sole cost and expense of User. The fees, services and equipment anticipated to be needed for the Performance are listed below as follows:

- Performance Rent: $2 per performance day + 6 hours overtime = $1463.20
- Rehearsal Rent: $30 per rehearsal hour @ $60.20/hour = $1806.00
- Use of PA-8: $100
- Lighting Use: $100
- Sound Use: $100

Cleaning/Damage Deposit: $500
Other Miscellaneous: $

ESTIMATED TOTAL DUE: $3569.20 - Event cost
$500.00 - Damage Deposit

In the case that the deposit should be returned, the check should be made payable to: (Note: all checks take 2-3 weeks to process from the date of the event)
Off-Campus Facility Estimate

Kristy L

Dear Kristy:

Thank you for selecting Rancho Solano for your upcoming event. I am pleased to confirm the following tentative reservation:

<table>
<thead>
<tr>
<th>Day/Date</th>
<th>Start/End Time</th>
<th>Location</th>
<th>Function</th>
<th>#</th>
<th>Rental</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri, 5/16/14</td>
<td>12:00PM-7:00PM</td>
<td>Sunset Room</td>
<td>Set Up and Service</td>
<td>5</td>
<td>$0.00</td>
</tr>
<tr>
<td>Fri, 5/16/14</td>
<td>7:00PM-3:00PM</td>
<td>Sunset Room</td>
<td>Cocktails</td>
<td>130</td>
<td>$0.00</td>
</tr>
<tr>
<td>Fri, 5/16/14</td>
<td>7:00PM-12:00AM</td>
<td>Sunset Room</td>
<td>Reception</td>
<td>130</td>
<td>$375.00</td>
</tr>
<tr>
<td>Fri, 5/16/14</td>
<td>8:00PM-2:00PM</td>
<td>Sunset Room</td>
<td>Buffet Dinner</td>
<td>130</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

To confirm this reservation on a definite basis, please sign and return this letter along with a deposit of $500.00 by Friday, February 14, 2014. Please note the Terms and Conditions attached to and made part of this agreement.

The remaining balance of your estimated total charges is due two weeks prior to your event. Any additional charges are due at the conclusion of your event.

I look forward to working with you to make this a very successful event. If you have any questions, please don’t hesitate to call.

Sincerely,

Suzy Silver
Director of Sales and Catering

Confirmation Signature

Date: 2/6/14